

# Health Care Needs Policy

Help for non-English speakers

If you need help to understand the information in this policy, please contact the school 9387 6133 or [brunswick.sc@education.vic.gov.au](mailto:brunswick.sc@education.vic.gov.au)

## Purpose

To ensure that Brunswick Secondary College provides appropriate support to students with health care needs.

## Objective

To explain to Brunswick Secondary College parents, carers, staff and students the processes and procedures used to provide health care needs at school.

## Scope

This policy applies to:

- x all staff, including casual relief staff and volunteers
- x all students who have been diagnosed with a health care need that may require support, monitoring or medication at school

## Policy

This policy should be read with Brunswick Secondary College's First Aid, Administration of Medication, Anaphylaxis and Asthma Policies.

## Student health support planning

In order to provide appropriate support to students at Brunswick Secondary College who may need medical assistance, a Student Health Support Plan will be prepared by the Year Level Coordinator in consultation with the student, their parents and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- x routine health care support needs, such as supervision or provision of medication
- x personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and use of health-related equipment
- x emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management

Template health planning forms are available here: <https://www2.education.vic.gov.au/pal/health->

Student Health Support Plans will be reviewed:

- x when updated information is received from the student's medical practitioner
- x when the school, student, parents and carers have concerns with the support being provided to the student
- x if there are changes to the support being provided to the student, or
- x on an annual basis.

### Management of confidential medical information

Confidential medical information provided to Brunswick Secondary College to support a student will be:

- x recorded on the student's file
- x shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions appropriately if necessary.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- x Included in staff induction processes and staff training
- x Available publicly on our school's website
- x Included in staff policies folder
- x Discussed at staff briefings/meetings as required
- x Reminders in our school newsletter
- x